**East Side Fire District Commissioners**

**December 10, 2019**

Commissioners Present: Fred Fricke, Mary Mills, Loren Nelson

Chief Dan Currie

Deputy Chief Charlotte Pegoraro

Captain Norb Twillmann

Community Relations Officer Jo Moncrief

Auxiliary: Deb Stone, Carlene Cada

Ak Ador

Bill Lampard

Commissioner Fricke called the meeting to order at 1030 hours.

Commissioner Mills moved to approve the December 10, 2019 agenda as presented. Commissioner Nelson seconded the motion, which carried by unanimous vote.

**Approvals**

**Minutes**: Commissioner Mills moved to approve the November 13, 2019 and November 12, 2019 minutes as presented. Commissioner Nelson seconded the motion, which carried by unanimous vote.

**Financials and Expense Reports:** Commissioner Nelson moved to approve the Financial and Expense Reports as presented. Commissioner Mills seconded the motion, which carried by unanimous vote.

**Chiefs’ Reports**

Chief Currie officially welcomed Amber Loewe to the team and mentioned a farewell to Kathy Flint.

Chief Currie reviewed his previously submitted written report including:

* **Equipment**:
  + Introduction and overview of new mannequin for water Rescue training.
  + Presented new Pi Lits for engine 1432 which were donated by Carlene & Dennis Cada.
* **Operations:** 
  + Chief Currie notified commissioners that he moved the scheduled Fire Training to next Wednesday, December 18th so the volunteers could attend a scheduled public hearing if they chose.
  + **Request to approve a revision to Policy P300 Volunteer Standards**
    - Chief Currie discussed change. Eligibility for incentive points payment would require volunteers to have “active” status at the end of the program year (Nov 30). Commissioner Nelson moved to approve the change to Policy P300 Volunteer Standards as presented. Commissioner Mills seconded the motion, which carried by unanimous vote.
  + Chief Currie reviewed the revised chain of command. District Clerk reports directly to President of Commissioners.
  + Commissioner Fricke raised the idea of placing a reader board at Burma & 97.
* **Buildings and Facilities**:
  + - **Station#1** – Still waiting for response for Carlin Bay Property Owners Association (CBPOA) so we can move forward with the installation of the required water meter. Requested installing own meter rather than a shared meter with a neighbor.
    - **Station #2**- Heating Solutions – ACI did an evaluation of heating system in the meeting room. The technician indicated that he would recommend a mini-split. Chief will be following up this week.
  + Distributed yearly calendars & 25th Anniversary polo to Commissioners
* **EMS Report:** Deputy Chief Pegoraro reviewed her previously submitted report including: A few EMTs
  + BLS Meeting in November 21, 2019. Received AutoPluse machines. EMS will be trained on new machines in mid-January, then the rest of EMS/FIRE will be trained in February
    - **Operations:** New EMT Course starts January 6, 2020. There is the possibility of up to 3 more. Certification testing will be in the first part of May 2020.
    - **Training:** High Performance CPR training was given to all Fire/EMS responders
    - Chief Keeley will be training on the new ESO medical reports. Reports will need to be done within an hour.
      * Purchased two Surface Pro tablets for use on 1401 & 1402 to complete reports in the field.
    - **December EMS Connect Training:** Brain and Spinal Injuries

**Business**

* + **Action Item: District Clerk:** Chief Currie discussed the need to appoint a new District Clerk.

Commissioner Mills moved to appoint Amber Loewe as the new District Clerk. Commissioner Nelson seconded the motion, which carried by unanimous vote.

* + **Action Item: Idaho State Fire Commissioners’ Association Dues**
    - Commissioner Nelson moved to approve the Idaho State Fire Commissioner’s Association Dues for $1,000. Commissioner Mills seconded the motion, which carried by unanimous vote.
      * **Action Item: MOA with IDL for Federal Excess Property Program**
      * Commissioner Mills moved to approve the MOA with IDL for Federal Excess Property Program and have Chief Currie sign the document. Commission Nelson seconded the motion, which carried by unanimous vote.
  + **Carlin Bay Sewer**: Nothing to report.
  + **Action Item: General Insurance Policy for Renewal**
    - Change is building replacement costs. No major changes; increased insurance price from $16,533 to $16,545.
    - Commissioner Fricke commented on high cost of dock insurance and requested feedback on that cost. Chief Currie to research.
    - CommissionerMills moved to accept Insurance policy up to $16,545 as presented by McNeil through Inland Insurance for 2020, to reject their Terrorism coverage with, and to authorized Chief Currie to sign all related documents. Commissioner Nelson seconded the movement, which carried by unanimous vote.
  + **Annual Banquet:** 
    - * **Final Expense Approval**
    - Commissioner Nelson moved to approve an override to the previous budgeted amount of $9500.00 for the 2019 Annual Banquet with approximately 89 attendees to include the cost of the calendars. Commissioner Mills seconded the motion, which carried by unanimous vote.
      * Discussion about decorations and raffles.
  + **Auxiliary:** 
    - Still waiting for request for funds for AutoPulse.

Auxiliary ordered sweatshirts for sale at the station. Deb Stone advised that the clothing will show the old logo.

Auxiliary will be decorating hall at 10:00am December 12 and is requesting help moving tables.

* + - * + Auxiliary will meet in February to wrap knives and forks for pancake breakfast

**Correspondence & Announcements:**

* Firehouse Subs: Commissioner Fricke commented about putting an East Side Fire Department patch on the wall at Firehouse Subs. Chief Currie agreed to possibly put something up at Firehouse Subs, but wanted to establish boundaries.
* Invoice from Western States: Commissioner Fricke expressed concern about the high cost on bill for maintenance on vehicles. Chief Currie suggested servicing less frequently since vehicles are well-maintained. He will look into an 18 month cycle to reduce cost.

# **Public Comment**

* Captain Twillmann commented that Firehouse Subs said we could put a nice picture of ESFD Boat on the wall. Commissioner Mills and Commissioner Nelson approved. Jo Moncrief and Captain Twillmann will be handling.

With no further business, it was moved, seconded and passed to close the meeting. Commissioner Fricke closed the meeting at 1140 hours.

Respectfully submitted by Amber Loewe