P103 **Purchasing Approvals**

1. No ESFD member will make any purchase or incur any liability, written contract or verbal, on behalf of ESFD without prior written approvals
2. All purchases in excess of $1,001.00 must have prior approval from Commissioners
3. Purchases up to $1,000.00 must be approved by the Chief
4. All expenses must be pre-authorized by the Chief