**East Side Fire District Commissioners**

**July 16, 2019**

Commissioners Present: Fred Fricke, Loren Nelson, Mary Mills

Chief Dan Currie

Deputy Chief Charlotte Pegoraro

Auxiliary President Dep Stone

Volunteers: Ak Ador, Bill Lampard

Staff: Kathy Flint

Commissioner Fricke opened the meeting at 1030 hours.

Approval of July 16 agenda. Commissioner Mills moved to approve the Agenda for July 16, 2019 as published. Commissioner Nelson seconded the motion, which carried by unanimous approval.

**Approvals**

* **Minutes** of June 4, 2019. Commissioner Nelson moved to approve the June 4, 2019 minutes as written. Commissioner Mills seconded the motion, which carried by unanimous approval.
* **Financials and Expense Reports**. Commissioner Nelson moved to approve the Financial and Expense Reports as presented. Commissioner Mills seconded the motion, which carried by unanimous approval.

**Chiefs Reports**

Chief Currie reviewed his previously submitted report including:

* Request to replace 10 rubber jacket hose not to exceed $2000. Commissioner Nelson moved to approve the purchase of ten 50’ structure hoses at a cost not to exceed $2000. Commissioner Mills seconded the motion, which carried by unanimous approval.
* Discussion of a new fire department in Idaho that needs startup donations of surplussed equipment. Chief Currie is preparing to donate old cotton hose and some other things. He will present a list to the commissioners.
* Discussion of incident numbers to date
* Fireboat 1474. ESFD was invited by CdA Fire to standby with Fireboat 1474 for Ironman and the Gozzer July 4th fireworks. We are not sure if the boat will be requested for CdA Crossing.
* Fireboat 1471 has been picked up by the two fire agencies in Alabama that purchased it. The Cashier’s Check for $24,000 is in the bank. We owe Fenton $2400 for the advertising and this is how the agencies discovered the boat. Thanks to Captain Twillmann for all his efforts on this project.
* ISRB Rating. Our fire protection rating improved from a 5 to 4 rating in the approved hydranted areas. The approval change was all focused on our operations. The rating is an 8 for properties with no hydrant and within 5 miles of station. We are currently working on trying to improve the rating for homes along the shoreline within 5 miles of the boat moorage location.
* Budget preparations. Discussion of changes since last discussion.
* Pancake Breakfast. Chief Currie noted that 2019 was the best pancake breakfast ever with 1025 plates served. The ESFD Auxiliary team did an outstanding job. Line management went perfectly. Great participation. We got some extra eggs from Camp Easton and Camp N Sid Sen when we were running out.
* The auditors will be here next week. Kathy and Kristi will work with them for the 2018 audit.
* Each volunteer will be issued a patch. We don’t intend to support patch trading.
* Station #4 condensation problem. Spray insulation has been completed. Chief Currie noted that he is disappointed with the esthetics of the solution, but the roof is guaranteed to stop the condensation. They will come back in September to finish the painting, some trimming etc. There will be no increase in cost, though it did cost the contractor more to do.

EMS Report

Deputy Chief Pegoraro reviewed her previously submitted report including KCEMSS meetings, Auto Pulse order, CPR classes and training. Two ESFD EMTS will be taking the AHA CPR instructor course in August.

**Business**

1. Banking: Money will be moved from Mountain West Bank. Kathy has begun the process of closing out the CD and moving the money into checking.
	1. Reserve fund banking allocation: The goal is to maintain a reasonable balance in the bank to manage accounts payable and receivable and maintain all reserve in LGIP. Commissioners will revisit this topic next month for final ~~motion~~  *(corrected)*
	2. Credit cards. We did get the MasterCard from First Interstate Bank. If we need Visa will use Chief Currie’s personal card and reimburse.
2. Public Hearing on new annexations. Commissioner Nelson moved to hold a public hearing on new annexations into ESFD service on Aug. 13th immediately following the public hearing for the 2020 proposed budget. Commissioner Mills seconded the motion, which carried by unanimous approval.
3. Station 1 Sewer. Chief Currie requested permission to move ahead and schedule a meeting with CBPOA, followed by a meeting with CB Sewer Association. Commissioner Nelson moved to authorize a meeting by the fire chief and committee with the president of CBPOA to discuss sewer issues in regard to station 1 and also authorize them to meet with CB Sewer Association. Commissioner Mills seconded the motion, which carried by unanimous approval.

**Department Communications**

Commissioner Mills suggested that there was so much activity regarding the ESFD 25th Anniversary that she would like to table community meetings until next year.

**ESFD Auxiliary Report**

* Deb Stone reported that the Pancake Breakfast had 51% more people than last year, but made only 13% more in gross revenue. There were more tickets in raffle boxes, but expenses went up. The numbers are not final yet. She said she would have liked to have seen a little more money come in because of the number of people. Raffle prize purchases were up. Merchandise sales were down but covered the cost for our purchases. We are putting together a list of what we need to do in the future. One consideration is the donation amount per plate and the age at which children are free. Discussion of clothing. We ran out of kids handouts. Chief Currie talked about the focus on volunteering in the broader community. Sheriff Search & Rescue and Medical Reserve Core were both thrilled with the turnout and response. They are hoping we invite them next year.
* Commissioner Mills moved that Commissioners recognize, acknowledge, and appreciate all the volunteers, both inside and outside the fire department, for their work on the Pancake Breakfast. Commissioner Nelson seconded the motion, which carried by unanimous vote. Commissioners asked Deb to read the motion at the Auxiliary meeting. Chief Currie noted that we did send all the workers an email if we had their contact.

**25th Anniversary Committee Report**. Commissioner Fricke talked about the idea for a gift bag for each present and past fire, EMS, commissioner, officer who attends the September Celebration. He requested approval for purchases not to exceed $2500. Commissioner Nelson moved to authorize an expenditure not to exceed $2500 for gift bags for the September 14th 2019 anniversary event. Commissioner Mills seconded the motion, which carried by unanimous vote.

**Upcoming Work and Considerations**

Next ESFD Commissioner Meeting August 13, 2019.

Correspondence and Announcements: None

Public Comment:

Commissioner Mills moved to close the meeting at 1125 hours. Commissioner Nelson seconded the motion, which carried by unanimous vote and the meeting was closed.

Respectfully submitted by Kathy Flint